

JOB DESCRIPTION

Institution:	Southwest Technical College
Position:	Faculty - Paramedic
Last Revised:	5/24/2022
Reports To:	Director of Health Professions

Job Summary:

Supports the College Mission to serve students, employers, and the College community. Provides leadership and quality education and job skill training in a safe, clean, positive, and productive learning environment. Participate collaboratively and professionally with students, faculty, staff, and college partners to promote the general well-being of the department and the college.

Essential Functions:

1.	Plans, develops, presents, and supervises learning opportunities for students in accordance with designated and approved course curriculum and assessments.
2.	With the aid of the Instructional Systems Design team and guided by Advisory Committee feedback, develops the curriculum according to defined criteria outlined in the Curriculum Quality Checklist.
3.	Promotes job readiness, encourages professionalism and good work habits and assists students in seeking and finding employment.
4.	Works to meet College program and accreditation standards and requirements, including completion, placement, licensure, membership hours, headcount, certificates awarded, and retention (graduate completers).
5.	Maintains a safe, clean, and orderly training area by ensuring adequate supplies to support continuous instruction, monitoring responsible use of supplies and equipment, and requesting and maintaining equipment as appropriate.
6.	Orients new students to classroom facilities, technology, program/classroom performance, behavior expectations, procedures, and safety.
7.	Supports student participation in Career and Technical Student Organizations (CTSOs).
8.	Cooperatively develops and works within the assigned program budget.
9.	Builds and maintains relationships with industry partners, developing and participating in Occupational Advisory Committee(s).
10.	As applicable, develops work-based learning activities for students, arranges for supervision and evaluation of off-site students, and records and reports progress and completion.
11.	Participates in professional development opportunities, including training in distance education, if applicable.
12.	May assist in the development and instruction of custom courses.
13.	Assures effective two-way communication at all levels of responsibility.
15.	Participates in department and college meetings as appropriate.
16.	Seeks always to promote a spirit of collegiality in dealings with college staff.
17.	Contributes positively to the culture of the institution and upholds the "Guiding Principles."
18.	Perform other related duties as assigned.

Qualifications:

To perform at a proficient level and to be fully qualified, a person would be expected to have:

1.	Education:	Minimum of a Bachelor's degree
2.	Certifications:	Current NREMT Paramedic license and Utah BEMS Course Coordinator endorsement.
3.	Experience:	<ol style="list-style-type: none"> 1) A minimum of five years industry related experience. 2) have appropriate medical or allied health education, training, and experience, 3) be knowledgeable about methods of instruction, testing, and evaluation of students, 4) have field experience in the delivery of out-of-hospital emergency care, 5) have academic training and preparation related to emergency medical services at least equivalent to that of a paramedic, 6) be knowledgeable about the current versions of the National EMS Scope of Practice and National EMS Education Standards and about evidence-informed clinical practice.
4.	Background Check:	Must be able to pass a background check.

Environmental Factors:

Conventional Educational Environment. In some programs, employees may occasionally be exposed to cleaning chemicals and the hazards associated with their respective industry equipment.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by the employee being assigned to this classification; they are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.
