

## **COMPUTER SCIENCE TEACHING ASSISTANT**

Approximately 14 hours per week Monday - Friday beginning August 6<sup>th</sup>, 2018  
Additional hours or substitute teaching duties may occasionally be requested  
Hourly pay: 12.80

### **JOB SUMMARY:**

The primary role of this position is to reinforce skills introduced by the instructor and assist with all aspects of the daily routine including carrying out the classroom duties.

The qualified applicant will be skilled in English and basic mathematics, including but not limited to proper vocabulary, spelling, and grammar, and a familiarity with proper business writing etiquette, as well as basic addition/subtraction multiplication/division, fractions, percentages, and decimals.

### **QUALIFICATIONS:**

1. High school diploma or GED
2. Experience and/or expertise in the information technology field and OOP
3. Ability to read and listen effectively
4. Ability to communicate effectively, verbally and in writing
5. Ability to remain calm in a busy setting
6. Ability to work individually with little supervision
7. Ability to develop effective working relationships with students and instructors
8. Supportive approach to learning, especially when dealing with students with developmental problems, emotional problems, physical limitations, or learning disabilities
9. Interest in learning new material to best assist students and improve their overall educational experience
10. Ability to develop effective working relationships with students and instructors
11. Supportive approach to learning, especially when dealing with students with developmental problems, emotional problems, physical limitations, or learning disabilities
12. Interest in learning new material to best assist students and improve their overall educational experience

### **PREFERENCES:**

Preferred experience in some of the following:

- A+. Network +, Linux +, Security +, and/or Windows Server 2012 or 2016
- HTML5, CSS3, JavaScript, PHP, and/or MySQL
- C++, Java, Python, App Development, and/or Object Oriented Programming

### **APPLICATION MATERIALS:**

- Southwest Tech job application
- Resume
- Narrative of experience in preferred areas